

BY-LAWS
OF
THE ARKANSAS SOCIETY OF THE
SONS OF THE AMERICAN REVOLUTION

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Approved: May 11, 2020

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ARTICLE I - SCOPE AND APPLICATION

These Bylaws have been adopted by the Arkansas Society of the Sons of the American Revolution under the authority of the Constitution and Bylaws of the National Society of the Sons of the American Revolution and of the Constitution of the Arkansas Society aforesaid; they are to be interpreted and applied in accordance with the provisions of those Constitutions and Bylaws; and their effect is subsequently subject to amendment, not only by direct amendment, but also by amendments to those Constitutions and Bylaws.

ARTICLE II - DEFINITIONS

Section 1. Whenever the term "National Society" or the acronym "NSSAR" is used, it shall mean the National Society of the Sons of the American Revolution.

Section 2. Whenever the term "Arkansas Society", ASSAR, "this Society" or the acronym "ARSSAR" is used, it shall mean the Arkansas Society of the National Society of the Sons of the American Revolution.

Section 3. When the term "a member in good standing" is used, it shall mean a member who has paid all dues and fees current to-date and is not in violation of the basic tenets this Society as outlined in Article X, Sections 1 & 2, Expulsion in the ARSSAR Constitution.

ARTICLE III - MEMBERSHIP

Section 1. Application for membership in the NSSAR shall be initiated through a Chapter on forms furnished by this Society. Applications are to be prepared in accordance with the Bylaws of the National Society and of this Society. Two copies of the application along with one copy of all supporting documents or proof of qualification and required fees and dues will be submitted to the local Chapter along with the application.

Section 2. Upon approval for qualification and completeness by the Chapter, the Application for Membership will be sent to the State Secretary/Registrar who will also check for qualification and completeness. Upon completion of this review, the State Secretary/Registrar (both of whom must sign the application) will forward the Application to the Registrar General of the National Society for final approval. Each application must be endorsed by two SAR members in good standing.

Section 3. Each new member shall be entitled to receive a Certificate of Membership from the National Society duly attested by the President General and Secretary General. Such Certificate of Membership shall also be signed by the President and Secretary of this Society.

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Section 4. There shall be two classes of full membership in this Society. Active members are those who are in good standing and are current in the payment of dues. Life members are those currently in this classification where Life Membership had been paid or awarded. There may also be one class of junior membership that will be for members under the age of 18.

Section 5. Honorary Members, Members-at-Large, or other types of membership other than those described in Section 4, are prohibited.

Section 6. Any member in good standing may have membership in more than one Chapter. However, a member must designate one Chapter as his primary Chapter. The primary Chapter will be responsible for collection of State and national Dues and for reporting membership in the Annual Reports.

Section 7. Any member in good standing may have membership in more than one State Society. However, a member must designate one State Society as his primary State Society. The primary State Society will be responsible for the collection of National Society dues for reporting membership in the Annual Reports.

Section 8. Transfer of membership between Chapters, may be made upon application on the proper form and with consent of the member and the two Chapters involved. Upon transfer, the State Secretary will be notified immediately.

Section 9. The official designation of members of this Society shall be *Compatriot*.

ARTICLE IV - CHAPTERS

Section 1: The membership of this Society shall be organized into Chapters.

Section 2. Each Chapter shall regulate all matters pertaining to its membership and affairs subject to the provisions of the Constitution and Bylaws of the Chapter, of the Arkansas Society, and of the National Society.

Section 3. Whenever any Chapter shall become defunct by surrender, forfeiture, or revocation of its Charter, any member in good standing thereof, may request transfer to another local Chapter. Transfer is subject to approval by the gaining Chapter. Repayment of Chapter dues for that calendar year shall not be required.

Section 4. Each Chapter President shall submit a report to each Annual Meeting of this Society. This report shall reflect changes in Chapter membership, pre-year activities and proposed programs of the Chapter. Also included shall be suggestions as the President deems proper for the promotion of the objectives of this Society. A copy of this report shall be sent to the President and the Secretary/Registrar of this Society no less than thirty (30) days prior to the annual meeting, via U.S. Postal Service or electronic means.

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Section 5. The Secretary of this Society, may at any time, require reports from Chapters giving lists of Officers, members in good standing, meetings held, an account of activities for a period and such other data and information as may be needed or desired.

Section 6. Each Chapter shall send copies of recorded minutes for each of its meetings to the President and Secretary of this Society within thirty (30) days after the meeting.

Section 7. The President of a Chapter may not serve more than four years in succession at which time the Chapter shall hold an election to elect another member to serve as President of Chapter.

Section 8. Any two (2) or more Chapters may combine to form a single Chapter or a new Chapter with the consent of a majority of the members at a meeting where this subject was announced in writing to all members of the Chapters involved at least ten (10) days before the meeting. When agreement of the merger has been reached, the Chapters will send a request for approval to the Board of Governors to the Secretary of this Society. This request will contain a new name for the Chapter, reasons for the combining and other pertinent information. The combined Chapter may retain the name of one of the previous chapters or establish a new name. Upon approval by the Board of Governors, a Charter will be issued to the new chapter. The Charters from the old Chapters will be returned to the Secretary of this Society. The Board of Governors will make the determination of whether to transfer the funds to the gaining chapter or to the Patriot Fund. All other assets, i.e. flags will be transferred to the remaining chapter. Officers for the new Chapter will be elected at the first meeting after the approval of the Board of Governors. The names, addresses, and phone numbers of the new Officers will be sent to the Secretary of this Society immediately after leaving office.

ARTICLE V - GENERAL OFFICER FUNCTIONS

Section 1. The Officers of this Society shall be those prescribed in Article V - Officers in the Constitution of this Society.

Section 2. The election of Officers shall be conducted at the Annual Meeting by a majority vote of authorized members present. Elected Officers shall take office immediately after being sworn in at the Annual Meeting. A vacancy in any office shall be filled, for the unexpired term, by the President of this Society with confirmation by a majority vote of the Board of Governors at its next meeting in person, by phone, by mail or by electronic means.

Section 3. The offices of Secretary and Registrar may be filled by the same person. The offices of Treasurer, Historian and/or Genealogist may be filled by the same person.

Section 4. The term of office for President and other elected officers of this Society shall be for a period of two (2) consecutive years. A president may serve two consecutive terms of two (2) years if elected.

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Section 5. The duties of the Officers of this Society shall be such as usually pertain to their offices, and they shall have such other duties as are hereinafter imposed and such powers as shall be delegated to them by the Board of Governors or at the Annual, Midyear or Special Meetings of this Society or any general membership meeting called for such purpose. All Officers shall render reports at the Annual Meeting of the Society. Such reports to include activities and progress of the office along with suggestions as they shall deem proper for the promotion of the objectives of this Society. A copy of this report shall be sent to the President and to the Secretary of this Society no less than thirty (30) days prior to the meeting via U.S. Postal Service or electronic means.

ARTICLE VI - PRESIDENT

Section 1. The President, in addition to his general duties, shall maintain a general supervision over the business and affairs of this Society. He shall preside at all meetings of the Society and of the Board of Governors. In his absence, the Vice president or, in their absence, an interim President will be appointed by the Board of Governors.

Section 2. The President shall appoint all committees as he may deem necessary. He shall have the power to suspend or remove from office any appointed or elected officer who may refuse or neglect his duties as herein prescribed.

Section 3. The President shall present to the membership at each Annual Meeting, a report on the state of the Society.

Section 4. The President shall deliver to his successor in office all official records within thirty (30) days after leaving office.

ARTICLE VII - VICE PRESIDENT

Section 1. The Vice President shall not automatically become President at the conclusion of his term as Vice President. The Vice president shall be an ex-officio member of all standing and special committees and have the responsibility for coordinating the work of the various Committees under the direction and control of the President. The Vice President shall have no authority to initiate, pursue or maintain any course of action unless authorized by the President consistent with this article.

Section 2. The Vice President shall fulfill the duties of the office of President in the event of his absence, incapacity, refusal to act, or resignation until an election for his successor shall have been called by the Board of Governors and held by the Arkansas Society.

Section 3. The Vice President shall deliver to his successor in office all official records within thirty (30) days after leaving office.

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ARTICLE VIII – SECRETARY

Section 1. The Secretary shall give notice of the time and place of all meetings of this Society and shall perform all other duties pertaining to such office, or as may be directed or assigned by the President.

Section 2. The Secretary shall keep the records of the Society including the official minutes of all meetings. He shall keep a current register of all members of this society to include name, address, Chapter affiliation, and National and State numbers. He will also keep a register of the names and dates of election to membership, transfer, resignation, forfeiture, or death of all members.

Section 3. The Secretary shall be present at all meetings of this Society including the Annual, Midyear, and Special Meetings as well as meetings of the Board of Governors. He will prepare minutes of the proceedings of these meetings and present them to the President for review within fifteen (15) days after each meeting.

Section 4. The Secretary will forward all new applications for membership and all supplemental applications to the Registrar General after they have been approved by the ARSSAR Registrar. He will notify new members of their election to membership and issue Certificates of Membership, letters, brochures and other items as may be prescribed to those entitled thereto.

Section 5. The Secretary shall deliver to his successor in office all official records within thirty (30) days after the National Society reports due date of April 1 each year.

Section 6. The Secretary shall post such articles, information, notices, reports or other documents to the Society web page as determined by the President and/or Board of Governors no later than 30 days after the annual, mid-year or special meetings of the Society and at other times as requested by the President and/or Board of Governors.

Section 7. Assistant-Secretary. An Assistant State Secretary may be appointed at the discretion of the State President. Duties of the Assistant State Secretary will include but not be limited to collecting monthly minutes from the Chapters, preparing articles for submission to the National SAR publication, assisting the State Secretary as appropriate, and will serve in the absence of the State Secretary in his absence. The assistant State Secretary will also work with the State Historian to capture and maintain historical records as required by the historian duties.

ARTICLE IX - TREASURER

Section 1. The Treasurer, in addition to his general duties, shall have the general responsibility and supervision of collecting, safekeeping, depositing and disbursing all funds and securities of this Society other than the Arkansas Patriots Fund (see Article XXIV - Arkansas Patriots Fund in these Bylaws). All funds shall be deposited in the name of The Arkansas

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Society, Sons of the American Revolution in such accounts and depositories as shall be designated by the Board of Directors.

Section 2. All disbursements shall be made by check (no cash) signed as designated from time to time by the Board of Governors. The Treasurer may pay any bill for specific items included in the Approved Budget. All other items shall be approved by the Board of Governors prior to payment. If an Approved Budget does not exist, all bills must be approved by the Board of Governors prior to payment.

Section 3. The Treasurer shall keep a correct account of all receipts and disbursements detailed by Budget item. Proper documentation must be maintained for every transaction. Upon receipt of a Bank Statement, he shall complete a reconciliation to ascertain that all accounts are in balance. All of the above must be available for audit by the Budget and Audit Committee or by an outside Auditor at any time.

Section 4. The Treasurer shall be an ex-officio member of the Budget and Audit Committee and will furnish detailed receipts and disbursements by item to assist the preparation of a Budget for the Society.

Section 5. The Treasurer will cooperate with the Secretary in the preparation of the roster to be submitted to the National Society each year. National Society dues shall be paid for each active member on the roster.

Section 6. The Treasurer shall deliver to his successor in office all official records within thirty (30) days after the National Society reports due date of April 1 each year. He shall also initiate the transfer of all accounts to his successor by the same date.

Section 7. The state society shall maintain accounting records in accordance with generally accepted accounting principles. All cash receipts and disbursements will be properly supported by appropriate documentation. Funds received will be deposited immediately and disbursements will be made by check only and properly supported by appropriate documentation. Dual signatures on checks is not required. Surety bond is not required.

Section 8. Chapter and Society annual dues are due and payable by the end of the calendar year or the member will be placed in inactive status and will be required to request reinstatement, by virtue of appropriate documentation, to the society and dues submitted with the request. No penalty for late payments will be assessed.

Section 9: The Treasurer will annually file the appropriate federal and state tax exempt status reports by the due dates on behalf of the state and the various chapters. The State President and Chapter Presidents will be notified no less than 60 days once confirmation of the annual tax-exempt status has been obtained.

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Section 10: The Treasurer will develop an annual budget to be submitted to the State President no later than August 31st of each year. The Treasurer will present the submitted budget at the Fall Leadership meeting at which time it will be reviewed and amended. The annual Budget will be approved at the Fall Leadership meeting and be in effect the following January 1st.

ARTICLE X - REGISTRAR

Section 1. The Registrar shall keep records of membership of this Society and will ascertain that the Application for Membership and supporting documents are complete and correct. He shall also ascertain that Supplemental Applications and supporting documents are complete and correct. He shall cooperate closely with the State Secretary in seeing that applications are processed promptly and forwarded to the Registrar General. He shall work closely with the Chapters in the processing of these applications.

Section 2. The Registrar shall report on his activities and the status of membership in the Society at the Annual and Midyear Meetings of this Society.

Section 3. The Registrar shall deliver to his successor in office all official records within thirty (30) days after leaving office.

Section 4. The registrar and secretary shall reconcile their records annually as part of the annual dues' payment and NSSAR member reconciliation.

ARTICLE XI - HISTORIAN - GENEALOGIST

Section 1. The Historian shall, from time to time, make recommendations to the Board of Governors and to Officers for the collection and preservation of historical and genealogical materials. He shall cooperate with the Historians of the local Chapters in collecting and recording information in reference to historical sites and other related matters and shall make a report at the Annual Meeting. He shall develop or update the history of this Society annually.

Section 2. The Genealogist shall keep a record of the history and genealogy of the members and render all reasonable assistance to prospective members in establishing their eligibility for membership.

Section 3. Both the Historian and the Genealogist shall deliver to their successors in office all official records within thirty (30) days after leaving office.

ARTICLE XII - CHANCELLOR

Section 1. The Chancellor shall be an Attorney-at-Law and it shall be his duty to give opinions on legal matters affecting the Society when such questions are referred to him by the proper Officers. He shall act as Parliamentarian at all meetings of this Society and of the Board

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of Governors. He shall review and prepare necessary revisions to the Constitution and By-laws of this Society, incorporating therein all amendments and changes to each, respectively, and deleting therefrom all repealed portions thereof and annually submit such revised copies of such documents to the Board of Governors as prescribed herein.

Section 2. The Chancellor shall deliver to his successor in office all official records within thirty (30) days after leaving office.

ARTICLE XIII - CHAPLAIN

Section 1. Whenever possible, the Chaplain shall be a Clergyman and shall open and close meetings of this Society with services usual and proper on such occasions.

Section 2. The Chaplain shall also render to those Compatriots counseling and minister to their needs or their families' needs in the time of sickness and bereavement.

Section 3. The Chaplain shall conduct a Memorial Service at the Annual Meeting each year to honor those Compatriots who died during the past year.

Section 4. The Chaplain shall deliver to his successor in office all official records within thirty (30) days after leaving office.

ARTICLE XIV - NATIONAL TRUSTEE AND ALTERNATE

Section 1. The Trustee of the National Society for Arkansas shall perform all duties that are prescribed in the Bylaws and Constitution of the National Society of the Sons of American Revolution, and such other duties as may be assigned him by the President or Board of Governors of the Arkansas Society.

Section 2. The Alternate National Trustee for Arkansas shall, in the absence or incapacity of the National Trustee to exercise his office, become the acting Trustee with all the duties, rights, privileges and powers of that office.

Section 3. Both the National Trustee and Alternate National Trustee for Arkansas shall deliver to their successors in office all official records within thirty (30) days after leaving office.

ARTICLE XV - BOARD OF GOVERNORS

Section 1. The Board of Governors shall assist in the management of the business affairs of this Society and perform such other duties that shall be committed to it by any Annual, midyear or Special Meeting of this Society. However, the Board of Governors shall not have power to sell, encumber or in any manner dispose of any asset belonging to the State Society or incur any liability other than for ordinary current expenses, unless authorized by an Annual, Midyear or Special Meeting of this Society.

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Section 2. The Board of Governors shall have the power to admit or reorganize as a Chapter any association of fifteen (15) persons duly qualified for membership in this Society. Such Chapters shall be admitted, or reorganized, and shall always exist under such Charters from this Society, which may be granted and which may be revoked, altered or amended, by the Board, subject to the appeal to the next Annual, Midyear or Special Meeting of this Society.

Section 3. The President may call a meeting of the Board of Governors at any time he may deem necessary and shall call such meetings upon the written request of any six (6) members thereof. However, for any meeting, other than such as may be called during the session or immediately upon adjournment of an Annual, Midyear or Special Meeting of this Society, not less than ten (10) day notice of the time and place of such a meeting shall be given.

Section 4. The Board of Governors shall perform such other and further duties as may be conferred upon it by an Annual, Midyear or Special Meeting of this Society. However, the duties so conferred shall be ineffective if in conflict with the duties conferred by the Constitution or these Bylaws of this Society.

Section 5: The Board of Governors shall include compatriots listed in the ARSSAR Constitution, Article 5, Section 1.

ARTICLE XVI - COMMITTEES

Section 1. The standing committees of the Arkansas Society shall be Americanism, Boy Scout, Law Enforcement, ROTC, Oration, and Membership. Special Committees of the Arkansas Society shall be Budget and Audit, Nominating, and Medals & Awards. The President may form other committees as are necessary for the good of the Society.

Section 2. Each of the six (6) standing committees named above shall consist of a State Chairman, appointed by the President, and one member from a minimum of three Chapters. The Chapter Secretary will forward the names of the Chapter representatives for each committee to the State Secretary each January for the coming year. The State Secretary will notify the Committee Chairman of the members of his committee.

Section 3. The Budget & Audit Committee shall consist of a Chairman and two (2) other members of the Society, all appointed by the President. The President, after input from the Treasurer, will submit, 30 days prior to the Annual Meeting, a budget proposal for the coming year to the Committee Chairman. The State Treasurer and the Treasurer, Arkansas Patriots Fund shall be ex-officio members of this committee. This committee shall review the proposed budget and submit a recommended budget of income and operating expenses at the Annual meeting and an updated report at the Midyear Meeting. This committee shall constitute the Audit Committee to audit all accounts of the Arkansas Society at least once each year and submit an audit report to the Board of Governors Meeting prior to the Annual Meeting of this Society.

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Section 4. Before the election year, at the Midyear Meeting of this Society, the President will appoint a nominating Committee to consist of the National Trustee, the Alternate National Trustee and three (3) other members of the Board of Governors for a total of five (5). The National Trustee will be Chairman of the Nominating Committee. In his absence, the Alternate National Trustee will serve as Chairman. The State Secretary, an ex-officio member of this committee without vote, will take and publish minutes of each meeting of the committee. This committee shall select a slate of Officers for presentation at the election year Annual Meeting of this Society. This slate will be given to the President in writing before January 1 of the election year and will be published in the announcement of the Annual Meeting. Any member of the Arkansas Society in good standing may propose the name of any Compatriot of this Society for an office through his Chapter President who shall present it in writing to the committee for consideration.

Section 5. The Medals and Awards Committee shall consist of a Chairman and two (2) members, all appointed by the President. This committee shall oversee the distribution of medals and awards presented by this Society and its Chapters except ROTC Medals, the responsibility of the ROTC Committee, and Law Enforcement Commendation Medals and the Medal for Heroism, the responsibility of the Law Enforcement Committee. Each Chapter and the above two (2) committees will report to the Chairman, Medals & Awards Committee the name, date of presentation, Chapter, medal or award of all Medals and Awards made so that a register can be maintained for reference. All recommendations for medals or awards needing National Society approval will be directed to this committee who will process the recommendations thru the State President and the Board of Governors to the National Society. The Chairman will submit a report on the activities of the committee at the Annual Meeting and at other times as requested.

Section 6. The Americanism Committee shall be responsible for promoting the patriotic objectives of the Society to include the serving as the Americanism Poster Contest Chairman as well as directing educational programs, contests, issuance of Flag Certificates, etc. The Chairman will submit a report on the activities of the committee at the Annual Meeting and at other times as requested.

Section 7. The Boy Scout Committee shall be responsible for the administration of the NSSAR Eagle Scout Recognition and Scholarship Program in the State in accordance with the plans established by the NSSAR Eagle Scout Committee. The committee shall choose the State winners, present awards, and submit the winner=s entry form to the National Committee for consideration. The Chairman will submit a report on the activities of the committee at the Annual Meeting and at other times as requested.

Section 8. The Law Enforcement Committee shall be responsible for the presentations of the SAR Law Enforcement Commendation Medal and the SAR Medal for Heroism to appropriate

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candidates at the local and state levels. The Chairman will submit a report on the activities of the committee at the Annual Meeting and at other times as requested.

Section 9. The ROTC Committee shall be responsible for the presentation of the Bronze and the Silver ROTC Medals to appropriate candidates in all ROTC units in the State. The Chairman will submit a report on the activities of the committee at the Annual Meeting and at other times as requested.

Section 10. The Oration Committee shall be responsible for operation of the Orations Contest in the state with a goal to select local and state winners of the contest. They shall also be responsible to sponsor an entrant, if any, in the NSSAR Orations Contest. The Chairman will submit a report on the activities of the committee at the Annual Meeting and at other times as requested.

Section 11. The Essay Contest Committee shall be responsible for conducting the Knight Essay Contest in the state to include a state winner of the annual contest. The Committee will sponsor a state winner in NSSAR Essay Contest. The Chairman will submit a report on committee activities at the Annual Meeting and at other times when requested.

Section 12. The Membership Committee shall be responsible for the maintenance in good standing of existing membership, including working with Officers and Chapters of this Society to eliminate delinquencies in dues payments and shall assist in the reinstatement of former members. The committee shall also promote and develop new Chapters and new members for the Society. The Chairman will submit a report on the activities of the committee at the Annual Meeting and at other times as requested.

Section 13. Each committee chairman shall deliver to his successor in office all official records within thirty (30) days after appointment of a new chairman.

Section 14. The State Society and each Chapter may establish and maintain an internet website, or other social media pages.

ARTICLE XVII - FISCAL YEAR

The fiscal year of this Society is the calendar year.

ARTICLE XVIII – SPECIAL MEETINGS, SPECIAL ELECTIONS AND REFERENDUMS

Special meetings, special elections or referendums may be called at the discretion of the State President. Notification of these events may be by using US Postal Service or electronic means including but not limited to email and the Society web page. The special meetings, elections or referendums may be conducted in person, video conference or teleconference. Minutes must be maintained and distributed to the membership via electronic means or posting to the Society web page or both.

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ARTICLE XIX - FEES AND DUES

Section 1. The Board of Governors shall establish the dues, fees and special assessments of the Arkansas Society with approval of the membership. The fees and dues structure will cover the fiscal year January 1 through December 31 and will be published annually not later than December 1 prior to the start of a new fiscal year. The new fiscal year fees and dues structure will be approved by the membership using voting mechanisms indicated in other articles of the bylaws. Publication and distribution to the membership may be via electronic means or via the society website. Approval of fees and dues will be by majority vote of the members voting regardless of voting mechanism.

Each Chapter shall set the dues, fees, and special assessments of its respective Chapter.

Section 2. The State Secretary shall publish a list of all current National and State dues, fees, and assessments and supply this list to all Officers and Chapter Presidents and Secretaries. This list will also be published on the Society website following a change of any item.

Section 3. All memberships expire each December 31st. Any member failing to pay all dues, fees, and assessments in full before December 31st shall be dropped from membership for non-payment of dues and shall be required to execute an Application for Reinstatement of Membership and pay the current years dues in full to the Chapter Treasurer prior to his reinstatement as a member in good standing in the Arkansas Society. A reinstatement fee may be assessed in addition to all back dues and fees.

Section 4. New members approved and admitted shall pay fees and dues for that calendar year. When a member is approved and admitted between September 1 and December 31 inclusive, State fees and dues shall be applied to the succeeding year. Chapters will decide application of Chapter dues.

Section 5. Compatriots applying to the Arkansas Society for transfer from another state or for dual state membership shall not pay an initiation fee but must pay all dues in advance with their application and any fee required by the State or National Societies. Transfer and Dual State Membership Applications must be on forms furnished by the Society and be accompanied by a legible copy of their original application, or a fee may be assessed. The fee will be determined by the Board of Governors.

Section 6. Any son of a member in good standing of the National Society Sons of the American Revolution, or of the National Society of the Daughters of the American Revolution, or any male member of the Washington Guard, The Children of the American Revolution or Children of the Revolution, who shall apply for membership in the Arkansas Society not later than one (1) year after his twenty-first (21) birthday may, if eligible and elected to membership, and having presented to the Registrar General of the National Society a transfer card, be

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admitted to membership in the Arkansas Society provided all dues, fees and assessments are paid. The Arkansas Society will waive its initiation fee.

Section 7. The Arkansas Society Sons of the American Revolution shall not be responsible for the collection of Chapter dues, fees or assessments. Each Chapter shall determine the amount of its dues, fees and assessments and shall be responsible for collection of same.

ARTICLE XX - QUORUM

Section 1: A quorum for this Society for the transaction of business at any Annual, Midyear or Special Meeting shall be 10 members in good standing. A lesser number may transact business but will not be considered official until that business is reported in the minutes of that meeting, published or distributed electronically or by other means to the State Society members and approved by the Board of Governors.

Section 2. A quorum for any Board of Governors meeting (virtual or in person) shall be at least 40% of the constitutionally defined Board of Governors members. A lesser number cannot transact any business except to adjourn.

ARTICLE XXI - VOTING

Section 1. Each member in good standing present at an Annual, Midyear, or Special Meeting shall have one (1) vote.

Section 2. Each member of the Board of Governors shall have only one (1) vote at each meeting of the Board of Governors without respect to the number of offices held.

Section 3. Voting on issues at any type of meeting, (annual, mid-year or special) whether personal, video conference or teleconference may be done electronically by computer or in writing via U.S. Postal Service sent to the State Secretary after the issue has been published or distributed electronically to all State Society members in good standing. All votes must be received within seven (7) days of the date of publication or electronic distribution.

Section 4: If there is a request for recount or confirmation of election results, the President shall appoint three (3) Inspectors of Election who will collect and count the written ballots and report the results to the President.

ARTICLE XXII - PARLIAMENTARY AUTHORITY

The rules contained in "Roberts Rules of Order, (Revised)" shall govern the Arkansas Society and its Chapters in all cases where applicable and not inconsistent with the Constitution and Bylaws of the National Society, the Arkansas Society, and/or the local Chapters.

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ARTICLE XXIII - ORDER OF BUSINESS

Section 1. The following shall be the Order of Business at the Annual, Midyear, or Special Meetings of this Society.

- a. Calling Meeting to order by President.
- b. Opening Prayer by Chaplain.
- c. Pledge of Allegiance to the Flag of the United States.
- d. Pledge to SAR.
- e. Report of Credentials Committee.
- f. Address by President.
- g. Reading of Minutes of Previous Meeting.
- h. Communications and Actions thereon.
- i. Report of Board of Governors Meeting.
- j. Reports of Officers and Committee Chairmen.
- k. Old and Unfinished Business
- l. New Business including Election of Officers.
- m. Nomination of National Trustee and Alternate National Trustee.
- n. Benediction.
- o. Adjournment.

Section 2. This Order of Business may be suspended or changed by a two-thirds vote of those members present.

ARTICLE XXIV - ARKANSAS PATRIOTS FUND

Section 1. The Arkansas Patriots Fund, constituted and established during the Midyear Meeting of this Society, August 20, 1983, in North Little Rock, Arkansas, is hereby incorporated in and the conduct thereof is hereby made a part of the Bylaws of this Society.

Section 2. That the Arkansas Society, Sons of the American Revolution has hereby created and established an Agency of the Arkansas Society Sons of the American Revolution, to be known by the name "Arkansas Patriots Fund". The purpose and function of this agency shall be to handle and manage the assets of this agency as follows:

- a. Gifts received by the Society to further its stated purposes and objectives.
- b. Assets which may be turned over to it by the Society.

Section 3. The assets of the Arkansas Patriots Fund shall be maintained separate and apart from all other assets of the Society.

Section 4. The Arkansas Patriots Fund shall be administered by a Board of Trustees comprised of at least three (3) members of the Society who are in good standing during the period of their service. The membership of the Board shall consist of the Chairman and at least

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two (2) other members who shall be appointed by the President in the manner and for the terms indicated below.

a. The members shall each serve for a period of three years with the term of one member expiring at the end of each regular Annual Meeting. In computing terms of tenure, each year shall be constructed to be the period commencing at the end of one regular Annual Meeting of the Society and terminating at the end of the next succeeding regular Annual Meeting of the Society.

b. The President shall annually appoint one successor Trustee for a three-year term at the expiration of the term of office of a Trustee. The Trustee shall continue to hold office after the expiration of his term until his successor has been appointed and qualified. Vacancies occurring on the Board by death, resignation, disability, removal or for any other cause, shall be filled by the President, with such successor Trustee to serve for the unexpired term of his predecessor in office.

c. The Trustees shall elect a Chairman and Vice Chairman, who shall serve respective capacities until their successors are elected and qualified. The Chairman shall preside at all meetings. The Vice Chairman shall perform the duties of Chairman in the absence, disability, resignation or vacancy in the office. The Trustees shall elect a Secretary/Treasurer of the Arkansas Patriots Fund.

Section 5. The Trustees shall meet once a year, during or immediately before or following the regular Annual Meeting of the Society and the Chairman shall set the date, time and place for such Annual Meeting. The Trustees shall meet at such other times at the call of the Chairman. Forty percent (40%) of the Board of Trustees shall constitute a quorum.

Section 6. The Secretary of the Board of Trustees shall keep full and complete minutes of its proceedings. Copies of same shall be furnished to each Board member within ten days after the Board meeting.

Section 7. Withdrawal of money from any account maintained by the Arkansas Patriots Fund shall require the signature of any two (2) Trustees. Three authorized signatures are to be set up with the depository where funds are maintained.

Section 8. The Trustees shall receive no compensation for their services and shall receive no reimbursement for traveling or other expenses in attending meetings of the Board.

Section 9. However worthy it may be, the Trustees shall have no authority to initiate or execute any project or any undertaking to further the stated purposes and objectives of the Society or to act in the name of the Society in any such activity. The sole function and purpose of the Trustees shall be to manage and handle the assets of the Arkansas Patriots Fund as the agency of the Society within the scope and latitude as set below. Only the Society shall have the

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authority to initiate and execute projects or any undertaking to further the stated purposes and objectives of the Society. The Society, in projects and undertakings in the furtherance of its stated purposes and objects, may from time to time, call upon the Arkansas Patriots Fund to make available to it certain specified monies and assets which request shall be complied with by the Trustees in the orderly administration of the assets of the fund.

Section 10: The assets of the Arkansas Patriots Fund shall be administered in accord with these Bylaws and in conformity with the stated purposes and objects of this Society and the policies promulgated for it by the Society and at all times shall be subject to the ultimate control of the Society.

Section 11. The Arkansas Patriots Fund shall be audited annually by the Budget and Audit Committee who will report to the Chairman of the Fund and to the State President. A report of the Trustees showing the condition of the fund shall be submitted to each meeting of the Board of Governors and to each Annual Meeting of the Society.

Section 12. The assets of the Arkansas Patriots Fund shall be maintained in an Arkansas Patriot Fund Account in which the Account principle shall remain in the Account at all times and shall not be used by the Trustees nor the Society for any purpose. After the Account has reached a total principle amount of \$25,000.00, the earnings or interest on principle of the Fund may be used as authorized within these Bylaws. All donations to the Fund will become a part of the Account immediately upon deposit.

Section 13. The Arkansas Patriots Fund as a part of the Bylaws is confirmed consistent and in accord with such original establishing resolution and this Article XXIII.

ARTICLE XXV - AMENDMENTS

These Bylaws may be superseded by new Bylaws, amended, or in any manner changed, at any Annual or Midyear Meeting of this Society or at any Special Meeting or referendum called for that purpose. A copy of such proposed new Bylaws, amendments or change shall be provided to the President and Secretary of each Chapter of this Society by the State Secretary not less than thirty (30) days prior to the meeting or referendum at which the same is to be voted. Proposed constitution or by-laws changes may be provided by USPS or electronic means including email. Any change voted by the members at the meeting shall be incorporated therein upon final adoption. A majority vote, of members present or by electronic vote methods (if used), of the members in good standing at the meeting or referendum shall be required for adoption.

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ARTICLE XXVI - EFFECTIVE DATE


These Bylaws shall be in full force immediately upon their adoption and the meeting at which they are adopted shall be governed thereby.

Approved by Arkansas Society of the Sons of the American Revolution membership on 11 May 2020.



David T. Dorrough, President

ATTEST:



Secretary

APPROVED:



Tim, Snively, Chancellor